## How to register for our trainings?

- **Step 1.** You may take as many trainings as you want.
- **Step 2.** Click on one training at a time.
- **Step 3.** Once you click on a link, your Outlook calendar will come up. Just save the training to your calendar.
- **Step 4.** If you want to take more trainings, come back to this website and click on another one.
- **Step 5.** Once you have chosen all the trainings you would like to take, you may close this webpage.

<u>Training 1: 9/2/2016 — 1-3pm</u>

<u>Training 2: 9/3/2016 — 1-3pm</u>

<u>Training 3: 9/4/2016 — 1-3pm</u>

<u>Training 4: 9/5/2016 — 1-3pm</u>

<u>Training 5: 9/11/2016 — 9-10pm</u>

<u>Training 6: 9/12/2016 — 9-10pm</u>

<u>Training 7: 9/13/2016 — 9-10pm</u>